

HCANA Division 16 Bylaws (Updated 11/22/2009)

1. Geographic Description New York State west of the Hudson River, the southern portion of the Canadian province of Ontario, Western Pennsylvania, and surrounding counties.

2. Purpose, Spirit, & Intention

- 2.1. Promote and coordinate Hobie Cat one design racing with ISAF rules and uniform score tabulation.
- 2.2. Maintain an atmosphere of hospitality and accommodation for racers and their families sailing in this division.

3. Membership

- 3.1. All HCANA members sailing in Division 16 regattas may participate in the Point Award System regardless of their home Division.

4. Voting

- 4.1. Voting privileges shall be confined to one vote per fleet in attendance, meeting the minimum requirement of either holding, sponsoring, or helping with one scheduled points regatta for that year. These regattas must be included in either the Divisional Regatta Schedule or the Divisional Meeting minutes. The primary host fleet will notify the Division Chairperson when a helping fleet has provided a significant contribution.
- 4.2. Proxy voting for a specific issue outlined in the Division Meeting Agenda will be honored, only if it is in writing and mailed or emailed to the Division Chairman prior to the Division meeting.
- 4.3. Women representative receives one vote.
- 4.4. Youth representative receives one vote.

5. Meetings

There shall be two regular business meeting per year, spring and summer or fall.

5.1. Spring meeting agenda shall include:

- 5.1.1. Review previous sailing season, and indications for future planning.
- 5.1.2. Announce the winners of previous season's high points leader, and present the awards.
- 5.1.3. Discuss and vote on current Divisional Hobie Cat Sailing affairs as required.
- 5.1.4. Report on Divisional finances, racing equipment, and assets.
- 5.1.5. Hold elections for Divisional Officers if required.

5.2. Summer/Fall meeting agenda shall include:

- 5.2.1. Discuss regatta planning for the next season
- 5.2.2. Discuss issues including Hobie Class promotion
- 5.2.3. Resolve issues regarding the regatta schedules
- 5.2.4. Vote on Division issues and proposals.

5.3. Off Season Planning Activities

- 5.3.1. Resolve all regatta commitments for the next year.
- 5.3.2. Finalize the number of Points Regattas to be sanctioned and tabulated in the current sailing season.
- 5.3.3. Select the Divisional and first alternative Divisional Championship Regattas.
- 5.3.4. Generate the regatta calendar and Notices of Race.
- 5.3.5. Communicate HCANA, Divisional, and Fleet issues

6. Dues and Treasury Provisions

- 6.1. There shall be no dues to be a member of this Division.

- 6.2. Division treasury revenues shall be provided by a \$2.00 (U.S.) per boat assessment for any divisional sanctioned regatta and all invalid protest filing fees, to be given to the division representative no later than the close of the event.
- 6.3. Any proposed amendments of the divisional treasury provisions must be tabled for consideration. Amendments may be ratified by a simple majority vote at the next regular business meeting.
- 6.4. Failure to comply with the financial and report obligations of a Points regatta will result in a \$50.00 (U.S.) fine, and a possible loss of future points regatta eligibility for the offending fleet.

7. Officers

- 7.1. One Divisional Chairperson shall be elected by a simple majority vote.
- 7.2. Chairperson's Duties includes the following activities or delegation there of:
 - 7.2.1. Arrange the spring and summer/fall meetings.
 - 7.2.1.1. Set and distribute agenda prior to meetings.
 - 7.2.1.2. Serve as meeting facilitator.
 - 7.2.2. Chair the Race Ruling Appeals Committee.
 - 7.2.3. Appoint Women's and Youth Representatives.
 - 7.2.4. Appoint a secretary and/or vice chairperson, as necessary.
 - 7.2.5. Maintain and distribute Division Board address list.
 - 7.2.6. Tabulate the Division points standings.
 - 7.2.7. Maintain the Division treasury.
 - 7.2.8. Control Division mailings.
 - 7.2.9. Collect fees and results at the close of a Division regatta.

8. Term of Office

- 8.1. Division Officers term shall last for a period of two years, beginning and ending at the close of the Spring business meeting.

9. Sanctioned Regatta Requirements

- 9.1. To be considered a valid divisional points regatta the following minimum requirements must be met:
- 9.2. Establish a permanent race information base.
- 9.3. Have a weigh in facility available throughout the regatta for all competitors.
- 9.4. Each fleet has the option to charge a youth team (all sailors on the boat are under the age of 21) up to 50% of the standard boat registration fee.
- 9.5. Race committee chairman must be an A fleet skipper or approved by the Division Chairperson, in writing, prior to the event.
- 9.6. Complete and score one race for any class in competition.
- 9.7. Hear and rule upon all properly filed protests.
- 9.8. Tabulate final regatta standings, award trophies and comply with paragraph 6.2 and 12.4.
- 9.9. The Divisional Championship Regatta will meet all regatta requirements, with the exception:
 - 9.9.1. Three races must be completed for all classes in attendance. Failure to reach the minimum number of races required will result in that regatta to be considered a regular points regatta and the alternate Divisional Championship will be used as the Division Championship.
- 9.10. The following guideline for the number of chase boats, on station at a regatta, should be observed:
 - 9.10.1. Two chase boats minimum.
 - 9.10.2. An extra chase boat is required for each 30 boats. (ex. 28 boats therefore 2 chase boats + 0 = 2) (ex. 45 boats therefore 2 chase boats + 1 = 3) (ex. 75 boats therefore 2 chase boats + 2=4)

9.10.3. The prior years attendance may be used as a basis for establishing the suggested number of chase boats.

9.11. Regatta liability insurance is required, a copy of the policy face must be posted conspicuously during the regatta.

9.12. It is the responsibility of each Fleet hosting a points regatta to submit their racing results, and any written critique on their regatta to HCANA News.

10. Protest Procedure

10.1. The protest committee must consist of 3 A-Fleet sailors including at least one member from a Division approved pool.

11. Appeals Committee

11.1. The Division Chairperson shall appoint a three-member appeals committee, which shall review protest. No person on this committee shall have any prejudicial connection to the protest in question.

11.2. This committee must come to a unanimous ruling decision.

11.3. Failure to reach unanimous decision will result in the forwarding of all protest documentation to the International Hobie Cat Association.

12. Division Point Tabulation System

12.1. Point accumulations for any skipper or any crew shall be based upon the HCA-NA scoring system for Division 16 events.

12.2. Division 16 Championship and Northeastern Area Championship regattas shall award points at 1.5 times the normal Division 16 Point Award System.

12.3. The following table is used to determine the number of regatta scores to be counted towards the Division 16 points.

Number of Division 16 Points Regattas Held	Maximum Number of Scores to be Counted
1,2,3,4	Number of division 16 points regattas held
5,6,7	Number of division 16 points regattas held less 1
8,9,10	Number of division 16 points regattas held less 2
11,12,13	Number of division 16 points regattas held less 3
14,15,16	Number of division 16 points regattas held less 4
17,18,19	Number of division 16 points regattas held less 5
20,21,22	Number of division 16 points regattas held less 6

If a regatta occurs as planned but no races are completed, the regatta shall be counted as held. Cancellation of a regatta prior to registration will reduce the number of Division 16 events by one.

12.4. All regatta Points standings shall be given to a division representative no later than the close of the regatta.

12.5. For a Division 16 skipper or crew to bring points back from an HCANA points regatta outside of Division 16, a minimum of three (3) Division 16 boats of the same class and fleet must be entered and sail a minimum of one (1) race. (i.e. (3) 16 A's) It is the responsibility of each skipper or crew competing outside of Division 16 to make sure the Race Chairman

mails a copy of the race results directly to the Division 16 Chairman. No results will be accepted from a source other than the Race Chairman. A skipper or crew can only bring back points from one regatta outside Division 16. A skipper or crew cannot bring back points from a regatta that is held the same time as a Division 16 Points regatta.

13. Women's Racing

- 13.1. Purpose: Encourage and promote women's racing.
- 13.2. Open class racing rules in effect (i.e. minimum weight 285 lbs.)
- 13.3. Scoring will be taken from all qualifying Division 16 Points events. Scores will be calculated using the Division scoring system.
- 13.4. A woman must be at the tiller.
- 13.5. Each woman skipper must register as such, in order to be scored properly.

14. Miscellaneous

- 14.1. Any proposed amendments, additions or subtractions to the current bylaws shall be submitted to the Division chairperson in writing at least 60 days in advance of a meeting where it is to be discussed and voted on.

15. Failure to comply with these by-laws

- 15.1. If a fleet hosting a Division 16 points regatta fails to satisfy each requirement stated in these by-laws, that fleet could incur the loss of a Division 16 points regatta status for a minimum of one season but no longer than three seasons. The length of this penalty will be determined by a vote at the Division 16 fall meeting by each voting member.

16. Fleet Advancement

- 16.1. Each Skipper must work his way up through the different fleets (C, B, A) with advancement being mandatory
- 16.2. Skippers who have been sailing in one class (14', 16', 17', 18' and 21') and decide to sail in another class may only move back one fleet when changing classes.
- 16.3. Skippers who join us from other classes of boats may, with permission of the race committee, start off in "A" or "B" fleet.
- 16.4. After one regatta, and only if not placing in the top five, the skipper who joins us from another class may drop back one fleet and work his way up to "A" or "B" fleet.
- 16.5. Skippers found guilty of non-advancement will be ineligible for that year's season Points awards, and standings. (He/she will keep the points only to determine fleet status.)
- 16.6. Only Division 16 Points shall be counted.
- 16.7. C fleet advancement requirements:
 - 16.7.1. one (1) first place, or two (2) second places, or two (2) thirds and one (1) second, or three (3) thirds
- 16.8. B fleet advancement requirements:
 - 16.8.1. In order to qualify to move to A fleet at the beginning of the next season, two or more regattas must be sailed in B fleet for the current season.
 - 16.8.2. The top sailor in B fleet must advance.
 - 16.8.3. All others in the top 10% of B fleet will have the option to advance to A fleet.
- 16.9. The bottom 20% of A fleet sailing two or more regattas may move to "B" fleet the following season. Unusual cases may petition the Division 16 chairperson and RC chair and in case of the Div. 16 chair's absence, just the RC chair in writing.